

PHILIPPINE STATISTICS AUTHORITY-BARMM (Indicative) Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies and Materials Expenses:												
S.1	Office Supplies Expenses	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	1,479,500.00	1,479,500.00		To be procured from DBM-PS 12 or Near Supplier
S.2	Other Supplies and Material Expenses	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Quarterly	Quarterly	GoP	550,000.00	550,000.00		Supplies and Materials Not Available at DBM-PS
S.3	Petroleum, Oil and Lubricant Expenses	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	878,900.00	878,900.00		For office Vehicles
Travelling Expenses:												
T.1	Plane Tickets	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,100,000.00	1,100,000.00		To be procured from DBM-PS central office
	Field Operations/Supervisory Travels	RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,563,100.00	1,563,100.00		Travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, coordinations of statistical activities at the national and local levels, and processing of civil registry documents.
T.2												
T.3	International Travels	RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	110,000.00	110,000.00		Travel expenses to be incurred by Executives and division chief on the conduct of BIMP-EAGA activities.
Water and Electric Expenses:												
W.1	Water Consumption	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	346,500.00	346,500.00		Water expenses of Regional and Provincial Offices
W.2	Electric Consumption	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,134,000.00	2,134,000.00		Electric Expenses of Regional and Provincial Offices
Communications Expenses:												
C.1	Postage and Courier Services	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	248,600.00	248,600.00		JRS express carrier and LBC carrier
C.2	Telephone Mobile Expenses	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	567,600.00	567,600.00		Mobile Allowances for selected employees from RSSO and PSSOs
C.3	Internet, Landline Expenses and Cable expenses	RSSO/PSSOs	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	165,000.00	165,000.00		PLDT internet and telephone landline provider
General Services:												
C.4	Janitorial Services	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,051,600.00	1,051,600.00		Extension of contract shall warrant upon the order of C.O
C.5	Security Services	RSSO/PSSOs	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	2,750,000.00	2,750,000.00		Extension of contract shall warrant upon the order of C.O
C.6	Supervisory and Field Operations including hiring of service contractuels	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,986,100.00	6,986,100.00		Hiring of service contractuels and travel Expenses to be incurred by the supervisors and field operation staffs on the conduct of censuses and surveys on the Agriculture, Fisheries, Industry and Services Sector, Conduct of Household-based surveys, and processing of civil registry documents.
Extra Ordinary and Miscellaneous Expenses:												
E.1	Repair and Maintenance - Office Improvement											
E.2	Cubicle and Glass Dividers	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.3	Office Painting Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.4	Glass Room and doors	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	6,600.00	6,600.00		Other Miscellaneous Expenses
E.5	Plumbing Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.6	Electrical Rewiring	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,200.00	2,200.00		Other Miscellaneous Expenses
E.7	Other General Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - Office Equipment/Fixture and Furniture:												
E.8	Aircondition General Cleaning and Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
E.9	Signage Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.10	Refrigerator Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
E.11	Sofa Repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	825.00	825.00		Other Miscellaneous Expenses
E.12	Other repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,100.00	1,100.00		Other Miscellaneous Expenses
Repairs and Maintenance - ICT Equipment:												
E.13	Computer Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.14	Printer Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	550.00	550.00		Other Miscellaneous Expenses
E.15	CCTV Repairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	825.00	825.00		Other Miscellaneous Expenses
Repairs and Maintenance - Motor Vehicle:												
E.16	Engine Overhaul	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.17	Car aircon repair	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00	5,500.00		Other Miscellaneous Expenses
E.18	Car Paint Services	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	16,500.00	16,500.00		Other Miscellaneous Expenses
E.19	Car body wash and under wash	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00		Other Miscellaneous Expenses
E.20	Others: Replacement of Battery and tires	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00	22,000.00		Other Miscellaneous Expenses
Training Expenses:												

Phil. [Signatures]

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Item Code	Description	Mode	Procurement Method	Month	Estimate	Actual	GoP	GoP	Remarks
TE.1	Conduct of New Employee's Onboarding program (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	January	N/A	29-Jan	29-Jan	GoP	
TE.2	Conduct of Magra Carta for Women and GAD activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	February	N/A	28-Feb	28-Feb	GoP	33,000.00
TE.3	Conduct of National Heritage Month Celebration (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	May	N/A	31-May	31-May	GoP	33,000.00
TE.4	Conduct of 2019 Ramadhan Program (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	27-Jun	27-Jun	GoP	33,000.00
TE.5	Conduct of Group Learning Session/Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	June	N/A	30-Jun	30-Jun	GoP	22,000.00
TE.6	Conduct of Team Building Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	July	N/A	31-Jul	31-Jul	GoP	22,000.00
TE.7	Conduct of Midyear Assessment 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	30-Sep	30-Sep	GoP	330,000.00
TE.8	Conduct of Family Week Program 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	30-Sep	30-Sep	GoP	330,000.00
TE.9	Conduct of 2019 PSA Anniversary program and Activities (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	September	N/A	12-Sep	12-Sep	GoP	66,000.00
TE.10	Conduct of ARMM Statlympics 2019 (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	October	N/A	31-Oct	31-Oct	GoP	244,200.00
TE.11	Conduct of 2020 Regional Planning workshop (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	November	N/A	1-Dec	1-Dec	GoP	33,000.00
TE.12	Conduct of 2019 Year end assessment and team building (Catering and Venue)	PSSOs	NP-53.9 - Small Value Procurement	December	N/A	26-Dec	26-Dec	GoP	244,200.00
TE.13	Conduct of 2019 General Assembly (Catering and Venue)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	December	N/A	27-Dec	27-Dec	GoP	33,000.00
Fidelity Bond Premium		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	44,000.00
Insurance Expenses for Office Vehicle (GSIS)		RSSO/PSSOs	Direct Contracting	N/A	N/A	N/A	N/A	GoP	222,200.00
Printing and Publication expenses:									
P.1	Tarpaulin Printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	198,000.00
P.2	Glossy Papers, A3, for magazine printing	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,100.00
P.3	Toners and ink for A3 high quality printer, EPSON T673 ALL COLORS	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00
Representation Expenses:									
R.1	Catering services, meals and snacks for Meetings and Orientations	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	5,500.00
Transportation and Delivery Expenses:									
TDE.1	Rent a CAR	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	270,600.00
TDE.2	Fuel, Oil, Lubricants etc for the private vehicles	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	143,000.00
Building Rentals		RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	23,100.00
Subscription Expenses:									
SE.1	News Paper and Magazine	RSSO/PSSOs	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,768,100.00
SE.2	Civil Registry Documents	PSSOs	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	88,000.00
Other MOOE:									
OM.1	Wireless Printers Multi-Function (Wifi and Bluetooth)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	22,000.00
OM.2	Keyboards and mouse	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	
OM.3	Table/Desk	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	55,000.00
OM.4	Ergonomic Chairs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,800.00
OM.5	Wooden chairs and tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	41,800.00
OM.6	Cash Vault	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	8,800.00
OM.7	Steel Cabinet, Locker and or File Box Cabinet	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	79,200.00
OM.8	Office Sofa	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	12,100.00
OM.9	Voice Recorder	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00
OM.10	DSLR Camera lens	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	33,000.00
OM.11	Office Kits for Trainings and programs	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00
OM.12	Organization Charts	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	15,400.00
									69,300.00
									2,750.00

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OM.13	Electrical Supplies and utility supplies	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.14	Microphones and batteries	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.15	Top glass for Tables	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.16	Name Table Tags, Acrylic (20 pcs)	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	4,400.00	4,400.00	Other supplies and materials for RSSO and PSSOs
OM.17	Metal Frame stands for signages	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,300.00	3,300.00	Other supplies and materials for RSSO and PSSOs
OM.18	Wooden cabinet with glass slides	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
OM.19	Curtains/Blind Curtains	RSSO/PSSOs	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	2,750.00	2,750.00	Other supplies and materials for RSSO and PSSOs
TOTAL									31,947,300.00	31,947,300.00	

Prepared By:


HOSNI M. ALI
 Administrative Officer III

Recommended for approval by:

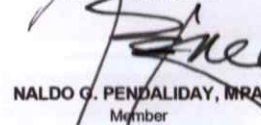

ANWAR S. ABDULLAH, CPA
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Approved by:


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