

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS IN THE CENTRAL OFFICES
POSTING PERIOD 19 SEP 2022 TO 04 OCT 2022

No.	POSITION TITLE (with major tasks/functions)	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS				REMARKS
						EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
	TOTAL		37							
1	<p>Supervising Statistical Specialist</p> <ul style="list-style-type: none"> - Assists in planning, organizing, directing, coordinating and controlling, programs, policies, standards, guidelines and systems relative to the conduct of statistical surveys/studies on employment demand; - Monitors the activities and deliverables of the division and makes recommendations for improvement; - Prepares budgetary and other resource requirements of statistical operations; - Represents the organization in regional/national/international meetings, committees and conferences when so directed by the head of office; and - Reviews and endorses to the Chief Statistical Specialist reports on statistical activities. 	22	1	SSO-SSSS-EDSD	PSA-SVSTATS-103-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Four (4) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Thirty-two (32) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
2	<p>Senior Statistical Specialist</p> <ul style="list-style-type: none"> - Reviews, evaluates and analyzes price data and prepares statistical reports; - Supervises the implementation of the unit's work program; and - Assists in the preparation of the work programs and financial plans of the division related to the conduct of price survey. 	19	1	SSO-ESSS-PSD	PSA-SRSTATS-157-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Three (3) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Twenty-four (24) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
3	<p>Senior Statistical Specialist</p> <ul style="list-style-type: none"> - Reviews, evaluates and analyzes data relative to theories, techniques and methodologies for the improvement of environment statistics environmental accounts and related indicators; and - Assists in the preparation of the conduct of statistical activities of the division including joint research projects with local and foreign agencies. 	19	1	SSO-MAS-ENRAD	PSA-SRSTATS-151-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Three (3) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Twenty-four (24) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
4	<p>Information Systems Analyst II</p> <ul style="list-style-type: none"> - Assists in the device certification and relying party integration programs; and - Acts as technical support to Relying Party in the implementation of Authentication services. 	16	1	PRO-SISS-DCRPID	PSA-INFOSA2-62-2021	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat

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5	Information Systems Analyst II - Develops plans and perform VAPT; and - Drafts reports on the conduct of VAPT	16	1	PRO-SISS-ICD	PSA-INFOSA2-67-2021	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat Preferably with at least eight hours of management of Cyber security incident, creates processes, assesses incident reports, and develops and implements cyber crisis communication plans. With at least one year of experience in any of the following: * System administration in Linux / Windows Systems * Firewalls / network security * Network administration Preferably Bachelor's degree in Computer Science, Information Systems
6	Statistical Specialist II - Generates, compiles, consolidates and updates statistics/indicators on the assigned subject matter; and - Prepares statistical reports/articles, memoranda, resolutions, letters and other official documents related to the output of the division.	16	1	SSO-ESSS-PSD	PSA-SS2-116-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
7	Administrative Officer IV - Prepares and issues quarterly funding allocation to Field Offices by project and object of expense; - Compiles and maintains budget data by project, object of expense and activity on current status; - Reviews budget proposals submitted by Field Offices; and - Participates in the preparation of annual budgetary proposal of the office.	15	1	CRCSO-FAS-BD	PSA-ADOF4-535-2015	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
8	Administrative Officer III - Assists in supervising the requisitioning, canvassing, issuing and recording, storekeeping of equipment, supplies and materials, and reviews/checks invoices and other supporting papers required for the payment of items delivered; and - Undertakes the physical inventory and listing of unserviceable equipment/vehicles for disposal.	14	1	CRCSO-FAS-GSD	PSA-ADOF3-581-2015	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat